
 **WORKSHOPS** 1 day - 08.45-17.30

## Audit Skills Workshop

A fun workshop for internal auditors to revive their auditing skills and refresh their knowledge. It's an ideal opportunity to get the team on the same level and create some energy and enthusiasm for auditing.

### Who should attend this workshop?

- Experienced auditors of any business or organisation certified to, using, or implementing an Annex SL standard, this includes: ISO 9001:2015, ISO 14001:2015, ISO 27001:2022, ISO 45001:2018 and AS9100 (or a combination of them).
- Delegates must have had prior training in an Annex SL based standard to at least a Foundation level.

### What will delegates learn?

Delegates will participate in a live simulated audit of a case study consisting of:

- Preparing for an audit – audit programme, plan and checklists.
- Performing the audit – conducting a live simulated audit including gathering information, interviewing skills, holding an opening meeting, gathering evidence of capability and performance.
- Reporting the audit – audit report, non-conformities, closing meeting, providing audit feedback to the supplier of audit findings.
- Revisiting the audit – audit follow-up activities.

### What is the format of the training?

- A combination of tutor-led sessions interspersed with activities, discussions, and knowledge sharing.

### What is the assessment?

- Delegates will be assessed on their participation and general performance during the workshop, including any interactive exercises and activities.
- 100% attendance is required.

### What certificate is provided?

- A Batatas certificate

### What's included in the fee?

- Pre-course work to help prepare for training
- Delegate training manual
- Batalas certificate

### This workshop has the following learning styles available:



In-house  
team training



Live Virtual  
Classroom



#### Why choose Batalas?

Founded in 1962, we have over 60 years' experience providing specialist consultancy and training in ISO/AS Management Systems.