



ISO 9001 Lead QMS Auditor Training Course

IRCA Approved



SUITABLE FOR

Those seeking registration as an Auditor/Lead Auditor and those wishing to lead/conduct internal audits and/or supplier audits. Our lead auditor training course offers a good balance between knowledge transfer and skills development to enable you to conduct effective audits in any auditing situation.

Delegates completing the Batalas lead auditing training course will be able to audit their quality management system for conformity to ISO 9001: 2008, the effectiveness of their business processes, and to identify opportunities for improvement. Improving QMS performance and continual improvement are key elements of this lead auditor training course.

The lead auditor training course also provides you with the skills to conduct audits of your suppliers and other external organisations. The skills developed will enable you to improve supplier performance which in turn will assist your own organisation's improvement efforts. For those who wish to become certification body auditors the course satisfies the training requirements for being an IRCA registered lead auditor.

CONTENT

- Quality management systems
- Quality management principles
- The ISO 9000 family of standards
- Quality and auditing terminology
- Interpreting the requirements of the ISO 9001 standard
- Processes, procedures, documents and records
- Types of audit
- Audit objectives
- Audit scope of and criteria
- Audit responsibilities
- The audit process
 - Preparation and planning
 - The opening meeting
 - Checklist development
 - Document review
 - Conducting and leading on-site audit activities
 - The closing meeting
 - Reporting audit findings
- Interviewing skills
- Team leader skills

CERTIFICATE

An IRCA approved certificate for those who successfully complete all elements of the course, including written and practical skills assessment.

FORMAT OF COURSE

This course makes extensive use of a case study to help develop students' understanding and skills. Continuous assessment of student performance is undertaken by the tutor. Written examination takes place on last day of course.

DURATION

5 days. This course is available as a public course, or if you have more than 4 delegates you may wish to have this an In-house course.

WHAT TO DO NEXT

For dates, venues and costs please go to our website: www.batalas.co.uk or contact an advisor on **023 8000 9001**.

ASSOCIATED COURSES

- ISO 9001 Foundation
- ISO 9001 Internal Auditor