



ISO 9001 Internal QMS Auditor Training Course

IRCA Approved



SUITABLE FOR

Those wishing to conduct internal audits to ISO 9001. This course enables delegates to interpret the requirements of the ISO 9001 standard, conduct effective audits and produce audit findings.

CONTENT

- Quality and auditing terminology
- Interpreting ISO 9001– the auditing implications
- Types of audit
- Audit objectives
- Audit scope and criteria
- The audit process
- Auditing skills
 - Planning, preparation and management of audits
 - Checklist development
 - Conducting process audits
 - Reporting audit findings
 - Verifying corrective action
- Interviewing skills

CERTIFICATE

An IRCA approved certificate for those who successfully complete all elements of the course, including written and practical skills assessment.

FORMAT OF COURSE

Tutor led sessions interspersed with individual and team based exercises. Extensive use of a case study to enable skills to be developed.

DURATION

2 days

NOTE

This course requires delegates to complete a pre-course exercise, the output of which will be used in the early part of the course. Alternatively, delegates may attend the Batalas IRCA approved foundation course (1 day).

WHAT TO DO NEXT

For dates, venues and costs please go to our website: www.batalas.co.uk or contact an advisor on **023 8000 9001**.

ASSOCIATED COURSES

- ISO 9001 Foundation
- ISO 9001 Advanced Auditor
- ISO 9000 Lead Auditor
- Integrated Management Systems