



# Integrated Management Systems Internal Auditor Training Course

## SUITABLE FOR

Those wishing to conduct integrated internal audits of management systems which meet a combination of different requirements e.g. quality, environment, occupational health & safety etc. This 3 day course covers the ISO 9001, ISO 14001 and OHSAS 18001 standards, this course can also be tailored to include any number of standards including industry specific standards such as ISO/TS 16949 and AS 9100.

For those companies that do not wish to train in all 3 standards, we are able to cover just 2 of the standards as required. If your company only wishes to train in 1 standard, Batalas offer specific individual training on each of the above standards, please contact the Batalas offices to discuss.

This course enables delegates to conduct effective audits and produce audit findings. There is no requirement to understand legislation relating to environment and O H & S. as an outline of this is either provided as pre-course notes or is included in the course itself.

## CONTENT

- Understanding the requirements
  - ISO 9001
  - ISO 14001
  - OHSAS 18001
- An overview of Environmental & H&S legislation
- Auditing terminology
- Types of audit
- The audit process
- Auditing for compliance, effectiveness and improvement
- Auditing skills
- Planning, preparation and management of audits
- Checklist development
- Conducting audits (case study – skills development)
- Reporting audit findings
- Verifying corrective action

## CERTIFICATE

A Batalas certificate for those who successfully complete all elements of the course, including written and practical skills assessment.

## FORMAT OF COURSE

Tutor led sessions interspersed with individual and team based exercises. Extensive use of a case study to enable skills to be developed.

## DURATION

3 days. This course is available as a public course, or if you have more than 4 delegates you may wish to have this an In-house course.

## WHAT TO DO NEXT

For dates and costs please go to our website: [www.batalas.co.uk](http://www.batalas.co.uk) or contact an advisor on **023 8000 9001**.

## ASSOCIATED COURSES

- ISO 9001 Internal Auditor
- ISO 14001 Internal Auditor
- OHSAS 18001 Internal Auditor
- AS9100 Internal Auditor