

# Integrated Management Systems Internal Auditor Course

## Suitable for

Those wishing to conduct internal audits which integrate the requirements of quality, environmental and occupational health & safety management systems (there is no requirement to have implemented an integrated management system). This course includes management systems designed to meet the requirements of ISO 9001, ISO 14001 and OHSAS 18001. This course enables delegates to interpret the requirements of all these standards, to conduct effective audits and produce audit findings.

## Content

- Quality, environmental, H & S and auditing terminology
- The essentials of effective management systems
- Common structures of the international management system standards
- Interpreting the requirements of ISO 9001, ISO 14001 and OHSAS 18001
- Environmental and health & safety legislation in outline
- Types of audit
- Audit objectives
- Audit scope and criteria
- The audit process
- Auditing skills
  - Planning, preparation and management of audits
  - Checklist development
  - Conducting process audits
  - Reporting audit findings
  - Verifying corrective action
- Interviewing skills

## Certificate

A Batalas certificate for those completing the course.

## Format of course

Tutor led sessions interspersed with individual and team based exercises. Extensive use of a case study to enable skills to be developed.

## Duration

3 days

## Associated courses

- ISO 9001 Foundation
- ISO 9001 Advanced Auditor
- ISO 9000 Lead Auditor
- Process Improvement